

Warbases Privacy Policy

This privacy policy sets out how Warbases uses and protects any information that you give Warbases when you use this website.

Warbases is committed to ensuring that your privacy is protected. Should we ask you to provide certain information by which you can be identified when using this website, then you can be assured that it will only be used in accordance with this privacy statement.

Warbases may change this policy from time to time by updating this page. You should check this page from time to time to ensure that you are happy with any changes. This policy is effective from 21st May 2018.

What we collect

Information that you provide voluntarily:

- Registration information when you create a Warbases account so we can:
 - create your account so you can place orders.
 - identify you when you sign-in to your account.
 - process your Order and to bill you (please note, Warbases does not have access to your credit card details)
 - communicate your Order to our production team.
 - send you status updates on your Order.
 - reply to your Order queries and questions and to resolve problems.
 - custom designs and concepts.

Feedback on your views of our Services in order to:

- reply to your questions or queries.
- publish reviews you submit to us about our products and services.

Information that we collect automatically

- activity information so we can:
 - provide you with an improved experience.
 - give you access to your Order history and preferences.
 - provide other services at your request.

We process information that you provide voluntarily and information that we collect automatically in order to constantly improve our Services. Using this, we can make it even easier for you to find the items you want from the Warbases website, no matter what device you choose to use or where you are in the world.

Security

We are committed to ensuring that your information is secure. In order to prevent unauthorised access or disclosure, we have put in place suitable physical, electronic and managerial procedures to safeguard and secure the information we collect online including the following:

- Unique username and password access to account.
- Website with SSL Certificate.
- Password protected secure storage on computer and cloud.
- Encrypted payment details.

How we use cookies

Like many websites and online services we use cookies and other technologies to maintain a record of your interaction with our Services. Cookies also help us to manage a range of features and content as well as to store searches and re-present your information at the point of Order. For further information please see the expanded information later in this policy.

Links to other websites

Our website may contain links to other websites of interest. However, once you have used these links to leave our site, you should note that we do not have any control over that other website. Therefore, we cannot be responsible for the protection and privacy of any information which you provide whilst visiting such sites and such sites are not governed by this privacy statement. You should exercise caution and look at the privacy statement applicable to the website in question.

Legal basis for processing personal information

Warbases will always make sure we have a legal basis to collect and use your personal information.

Our main reason for collecting and using your personal information is to perform our contract with you (i.e. to make sure you get your Order when and where you want it), but we may also process it where it is in our legitimate business interests to do so.

Your data protection rights

You can access your account at any time to review and update your personal information. You can also contact us to ask us to delete your personal information or restrict its processing.

Controlling your personal information

We will not sell, distribute or lease your personal information to third parties unless we have your permission or are required by law to do so.

You may request details of personal information which we hold about you under the Data Protection Act 1998. If you would like a copy of the information held on you please write to Warbases, 86b Main Street, Cairneyhill, Dunfermline, Fife, KY12 8QU.

If you believe that any information we are holding on you is incorrect or incomplete, please write to or email us as soon as possible, at the above address. We will promptly correct any information found to be incorrect.

EXPANDED INFORMATION

Information we collect from you and why

The personal information that we may collect about you broadly falls into the following categories:

Information that you provide voluntarily.

Certain parts of our Services may ask you to provide personal information voluntarily.

For instance:

- ***Registration information:*** When you create a Warbases account, sign-up or fill in forms on the website, we collect information about you including your name, address, telephone number, email address (not the password you create).
- ***Transaction information:*** We collect information relating to your Orders, including payment information (encrypted card number) using the secure services of our payment processors. Payment operations are outsourced to our payment processors and we do not store your credit card information on our systems. We also collect delivery details (e.g. your physical address) to fulfil each Order.
- ***Feedback:*** When you post messages and reviews of the Services or you contact us, for example with a question, problem or comment, we collect information about you including your name and the content of your query. If you contact our customer support we will record and keep a record of your conversation to aid in the resolution of your queries.

Information that we collect automatically

When you access our Services, we may collect certain information automatically from your device. In some countries, including countries in Europe, this information may be considered personal information under applicable data protection laws.

For instance:

- ***Activity information:*** We collect information about your usage of the Services and information about you from the content you create and the notifications or messages you post or send as well as what you search for, look at and engage with.
- ***Cookies and similar technologies:*** We use cookies and similar tracking technology to collect and use personal information about you (e.g. your Internet Protocol (IP) address, your device ID, your browser type and when, how often and how long you interact with the Services).
For further information about the types of cookies and similar technologies we use, why, and how you can control such technologies, see our section on Cookies.

Our use of collected information

Examples of how we may use this information include:

Information that you provide voluntarily

- ***Registration information***

The registration information you provide when you create a Warbases account allows us to give you access to the Services and to supply them to you under our Terms. We also use this information to authenticate your access to the Services, to contact you for your views and to notify you of important changes or updates to our Services.

- ***Transaction information***

Your transaction information (such as items you add to your basket) allow us to process your Order and send you an accurate bill. It also helps us and our production team where necessary.

Warbases may contact you by email, phone or SMS to give you status updates or other information or to resolve problems with your account or Order. Our production team may contact you by phone or SMS to provide you with status updates or other information regarding your Order.

Where you pay for your Order using Paypal or Stripe we will send you transaction information via confirmation emails to the email registered with our website.

- ***Feedback and reviews***

If you give us feedback we will use it to reply to your questions or queries, to provide customer support and resolve any problems with your Orders or with the Services. We will publish reviews that you send to us about Warbases on our website, products and our Services in general and we also analyse your feedback to improve and develop our Services and in order to enhance your experience.

Information that we collect automatically

When you access our Services, we may collect certain information automatically from your device such as your IP address, MAC address or device ID. In some countries, including in Europe, this information may be considered personal information under applicable data protection laws.

- ***Activity Information***

We enable you to access your Order history so that you can easily reorder your favourite products. We may also collect information about your interaction with our emails and other forms of communication.

- ***Cookies and similar technologies***

A cookie is a small file which asks permission to be placed on your computer's hard drive. Once you agree, the file is added and the cookie helps analyse web traffic or lets you know when you visit a particular site. Cookies allow web applications to respond to you as an individual. The web application can tailor its operations to your needs, likes and dislikes by gathering and remembering information about your preferences.

We use traffic log cookies to identify which pages are being used. This helps us analyse data about web page traffic and improve our website in order to tailor it to customer needs.

Overall, cookies help us provide you with a better website, by enabling us to monitor which pages you find useful and which you do not. A cookie in no way gives us access to your computer or any information about you, other than the data you choose to share with us.

You can choose to accept or decline cookies. Most web browsers automatically accept cookies, but you can usually modify your browser setting to decline cookies if you prefer. This may prevent you from taking full advantage of the website.

Who we share personal information with

In delivering the Services to you, depending on the circumstances, we may share your personal information with the following entities:

- **Our production team so they can process your Order and deliver it to you.**
- **Any law enforcement or regulatory body, government agency, court or other third party where we believe disclosure is necessary (i) as a matter of applicable law or regulation, (ii) to exercise, establish or defend our legal rights, or (iii) to protect your vital interests or those of any other person.**
- **Any other person provided that you have given your consent to the disclosure. We will not sell, distribute or lease your personal information unless we have your permission or are required by law to do so. Legal basis for processing personal information**

Our legal basis for collecting and using your personal information as described above will depend on the specific context in which we collect it.

Our main reason for collecting and using your personal information is to perform our contract with you (i.e. to make sure you get your Order when you want it). However we will also use your personal information where it is in our legitimate business interests to do so (but only if our interests are not overridden by your data protection interests or your fundamental legal rights and freedoms). In some cases, we may have a legal obligation to collect personal information from you (e.g. in the event of legal proceedings) or we might need to process it or share it with others to “protect your vital interests” (this is legal speak for saving your life) or those of another person (e.g. in a case where another person’s life is in danger).

If we ask you to provide personal information to comply with a legal requirement or to perform a contract with you, we will make this clear at the relevant time and advise you whether the provision of your personal information is mandatory or not (and we’ll also explain the possible consequences of you not providing it).

Similarly, if we collect and use your personal information in reliance on our legitimate interests (or those of any third party), we will make clear to you at the relevant time what those legitimate interests are.

If you have questions about or need further information concerning the legal basis on which we collect and use your personal information, please contact us using the contact details provided under the “How to contact us” below.

Security

We place great importance on keeping your personal information safe and secure. As such, we put in place appropriate technical and organisational measures / industry standard technology to protect it from unauthorised access and unlawful processing, accidental loss, destruction and damage.

The security measures we use are designed to provide a level of protection security appropriate to the risk of processing your personal information. Where you have chosen a password which allows you to access certain parts of the Services, you are responsible for keeping this password confidential. We advise you not to share your password with anyone and to use a unique password for our Services. We will not be liable for any unauthorised transactions entered into using your name and password.

Data retention

Warbases will retain your personal information where we have an ongoing legitimate business need to do so (for example, while you hold an account with us or to enable us to meet our legal, tax or accounting obligations).

If you object to us processing certain categories of your personal information we will retain a record of your objection to the processing of your information so that we can continue to respect your wishes.

We will destroy or permanently anonymise your personal information at the point that we no longer need to process it for our ongoing legitimate business needs or for any legal reason. If this is not possible (for example, because your personal information has been stored in backup archives), then we will securely store it and isolate it from any further processing until deletion is possible.

Your data protection rights

Warbases respects your privacy and data protection rights. Below is a summary of your rights in respect of the personal information of yours which Warbases handles:

- Warbases provides you with the tools to access, review or update your personal information at any time through your account. If you wish to request deletion of your personal information, you can do so by contacting us using the contact details provided under the “How to contact us” heading below.**
- You can object to processing of your personal information or ask us to restrict processing of your personal information. Again, you can exercise these rights by contacting us using the contact details provided under the “How to contact us” heading below.**

- **If we collect and process your personal information on the basis of your consent, then you can withdraw your consent at any time. Withdrawing your consent will not affect the lawfulness of any processing we conducted prior to your withdrawal, nor will it affect processing of your personal information conducted in reliance on lawful processing grounds other than consent.**
- **You have the right to complain to a data protection supervisory authority about our collection and use of your personal information.**

We respond to all requests we receive from individuals wishing to exercise their data protection rights in accordance with applicable data protection laws.

Links to third-party sites

Our website may, from time to time, contain links to and from websites that may offer useful information to our visitors. We provide these links to you only as a convenience and the inclusion of any link does not imply endorsement of the relevant website by Warbases. If you follow a link to any of these websites, please note that they have their own privacy policies and that we do not accept any responsibility or liability for these policies or those linked websites. Please check these policies before you submit any personal information to such websites.

Updates to this Privacy Policy

We may update this Privacy Policy from time to time in response to changing legal, technical or business developments. When we update our Privacy Policy, we will take appropriate measures to inform you, consistent with the significance of the changes we make. We will obtain your consent to any material Privacy Policy changes if and where this is required by applicable data protection laws.

We encourage you to periodically review this page for the latest information on our privacy practices.

How to contact us

If you have any questions or concerns about this Privacy Policy, please contact our Administrator:

By email at: warbases@gmail.com

By writing to us at: 86b Main Street, Cairneyhill, Dunfermline, Fife, KY12 8QU.